

West Bengal Renewable Energy Development Agency
[WBREDA]

NOTICE INVITING TENDER

NIT No: WBREDA/NIT-19/46/2024

Date: 06-02-2024

Domestic Competitive Bidding

Tender document for execution of work, which includes jungle clearance, removal of stagnant water at Energy Education Park, opposite of Science City, E.M bypass, Kolkata.

Bidding Document



February, 2024

West Bengal Renewable Energy Development Agency
(WBREDA)

Bikalpa Shakti Bhavan, J1/10, EP&GP Block, Sector-V, Salt Lake, Electronics Complex, Kolkata-700091

These documents are meant for the exclusive purpose of bidding against this NIT and shall not be transferred, reproduced, otherwise used.

Section Detail

Sl. No.	Section	Section Heading
01.	Section-I	Notice Inviting Tender
02.	Section-II	Instruction to Bidders
03.	Section-III	General Condition of Contract
04.	Section-IV	BOQ

**West Bengal Renewable Energy Development Agency
[WBREDA]**

NOTICE INVITING TENDER

ABRIDGED NOTICE INVITING TENDER

(Domestic Competitive Bidding)

NIT No.WBREDA/NIT-19/46/2024 Date:06-02-2024

Tender document for execution of work, which includes jungle clearance, removal of stagnant water at Energy Education Park, opposite of Science City, E.M bypass, Kolkata.

Interested bidders may obtain the bidding documents from WBREDA office physically on any working day in between 11.00 am. to 3.00 pm within the stipulated time frame, as detailed in the tender.

Sd/
SuperintendingEngineer
WBREDA

BID DETAILS

Sl. No.	Aspect	Description of Aspect
1	NIT No.	NIT No: WBREDA/NIT-19/46/2024 Date:06-02-2024
2	Name of the work	Conducting jungle clearance, removal of stagnant water at Energy Education Park, opposite of Science City, EM Bypass , Kolkata .
3	Tender Fees (Non-refundable)	Rs.5000.00, valid receipt of purchase of tender document should submitted along with the tender (Rupees five Thousand only)
4	Estimated Cost of the total Project	Rs.79121.00 Including all Taxes & Duties. (Rupees Seventy Nine Thousand One Hundred Twenty One Only)
7	Bid Security [(Earnest Money Deposit (EMD))]	Rs.1600.00
8	Place from where tender forms.	Notice should be obtained from website www.wbreda.org & the tender document should be purchased from WBREDA office, after paying the tender fees at WBREDA Office .
8	Validity of the offer	180 (One Hundred and Eighty) days from the date of opening of Technical Bid.
9	Date of Commencement	From the date of issuance of Letter of Award (LoA).
10	Time of completion of work	45 Days (Forty Five Days)
12	Tender Inviting Authority	The Superintending Engineer, West Bengal Renewable Energy Development Agency (WBREDA), Bikalpa Shakti Bhavan, J1/10, EP&GP Block, Sector-V, Salt Lake Electronics Complex, Kolkata-91 Website : www.wbreda.org Emailid : akd.wbreda@gmail.com

NOTICE INVITING TENDER

Section–I

WEST BENGAL RENEWABLE ENERGY DEVELOPMENT AGENCY (WBREDA)

NOTICE INVITING TENDER for

Tender document for execution of work, which includes jungle clearance, removal of stagnant water at Energy Education Park, opposite of Science City, E.M bypass, Kolkata.

NIT No. WBREDA/NIT-19/46/2024 Date: 06-02-2024

1.1 Introduction

West Bengal Renewable Energy Development Agency (herein after referred to as **WBREDA**) invites Sealed Bids from resourceful & bonafied agencies.

1.2 Title of the Work

Tender document for execution of work, which includes jungle clearance, removal of stagnant water at Energy Education Park, opposite of Science City, E.M bypass, Kolkata.

1.3 Brief Scope of the Work

- 1) Cleaning of compound premises of shrubs, plants jungles etc. by cutting and removing as per direction of WBREDA.
- 2) Removal of stagnant water from low land by means of pumping arrangement. Further details are available in the BOQ.

1.4 Locations of job

Energy Education Park, opposite of Science City, EM Bypass, Kolkata.

1.5 Validity of offer

The bids submitted by the bidder shall remain valid for a minimum period of **180 days** from the date of the opening of Technical Bid (offline). However, it may have to be extended in case of exigencies with due intimation to successful bidder(s).

1.6 Total area of the site :Jungle cutting 4732 sqm., Stagnant water removal area as per site condition .

1.7 Estimated Cost

- a) Estimated total project Rs.79121.00 (Rupees Seventy Nine Thousand One Hundred Twenty one Only)

1.8 Cost of Tender Document (Tender Fee)

Cost of Tender document is **Rs.5000.00 (Five Thousand only)**. The cost of tender document is non-refundable. The tender fee may be remitted through demand draft in favour of West Bengal Renewable Development Agency / RTGS.

Name of the Bank : Union Bank of India
Branch : Salt City Branch, Sector –V
Account No : 510341000690357
IFC Code : UBIN0910457
MICR Code of Bank : 700017020

1.9 Bid Security [Earnest Money Deposit (EMD)]

Rs.1582.00 to be submitted through **DD/ RTGS**, with Bank details, as mentioned above.

1.9.1 Schedule of Dates for Tendering

Sl. No.	PARTICULARS	DATE&TIME
1.	Date of Publication.	06.02.2024
2.	Last date for Tender purchase.	20.02.2024
3.	Pre-bid Meeting.	27.02.2024
5.	Bid proposal Submission end date. (Off line)	06.03.2024
6.	Bid opening date for Techno- Commercial Proposal (Off line).	11.03.2024
7.	Date of Opening of financial bid (Off line)	Will be intimated later on.

1.10 Place of Pre-bid meeting

West Bengal Renewable Energy Development Agency (WBREDA)

Bikalpa Shakti Bhavan, J1/10, EP&GP Block, Sector-V,

Salt Lake Electronics Complex, Kolkata –700091.

1.11 Completion time

Irrespective of quantity completion time shall be 30 days only from the receiving date of LoA.

1.12 Qualifying Requirement for Bidders

The Bidder must have to meet the following minimum qualification for the work as follows:

- i) Valid Professional Tax (PT) (FY-23-24) deposit receipt / challan, Pan Card, ITR for the financial year 2020-21, 2021-22, 2022-23 valid 15-Digit Good and Services Taxpayer Identification Number (GSTIN) under GST Act 2017, Valid Trade License issued by the competent authority
- ii) For Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies, they are required to furnish (A) Certificate of Registration issued by the concerned authority of Govt. of West Bengal (B) Bye Laws of the Society with list of members (C) Minutes of the Last A.G.M. (D) Audit Report signed by the Audit Officer of Co-Operative Societies, Govt. of West Bengal for the current year.
- iii) The partnership firm shall furnish (A) Valid Trade Licence. (B) Registered Certificate of Partnership Deed. (C) Registered Power of Attorney as per registration Act, 1908.
- iv) The limited company shall furnish (A) Certification of Incorporation under Company Act (B) valid Trade License (C) Memorandum and Article of Association (D) Registered Power of Attorney as per registration Act, 1908.
- v) Documents of credentials, as detailed in the tender document, of the work applied.
- vi) Contactor have to comply with the provision of A) The contract labour (Regulation abolition) Act. 1970. B) Apprentice Act 1961 and C) Minimum wages Act. 1948 of the notification and thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

1.13 Minimum Technical Capability

Satisfactory completion of similar nature of work during the last 5(five) years prior to the date of issuance of this NIT having a magnitude more than 80(Eighty) percent amount (completion certificate must be furnished) of the estimated cost of the tender.

1.14 Other Information

WBREDA reserves the right to accept or reject any bid partly or fully or cancel the bidding without assigning any reason thereof and in such case no bidder/intending bidder shall have any claim arising out of such action. If the offer is submitted without or inadequate Bid Security (Earnest Money), the bid shall be considered as rejected. Incomplete offer will be liable for rejection.

Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.

If the dates of any tender related activity (Pre-bid meeting, Last Date of submission of Tender Fees, Earnest Money Deposit at the office etc) and opening of Technical Bid and Financial Bid fall on holidays or on days of strike or natural calamity, the dates get deferred to next working days at same hours without any further notice.

1.15 Address for communication

The Superintending Engineer
West Bengal Renewable Energy Development Agency (WBREDA)
Bikalpa Shakti Bhavan,
J1/10, EP&GP Block, Sector-V,
Salt Lake Electronics Complex, Kolkata-700091
Website:www.wbreda.org
Emailid:akd.wbreda@gmail.com

Sd/-

Superintending Engineer, WBREDA

SUBMISSION OF TENDERS

General process of submission :-

Tenders are to be submitted in a closed & sealed envelope within the prescribed date & time superscribing "**Tender document for NIT No. NIT No. WBREDA/NIT-19/46/2024 Date: 06-02-2024 addressed to the Superintending Engineer, West Bengal Renewable Energy Development Agency, during the year and name of work**". The Name, Address, Telephone number, e-mail address of the Tenderer should be clearly written on the Envelope.

The sealed envelope should contain two separate sealed envelopes, marked as "**Technical Cover**" & "**Financial Cover**".

Technical Cover will contain the following documents :

- a) Original application of the tenderer in his/her letter head clearly stating the serial numbers and name of work for which he / she / they intend/s to apply for
- b) The Earnest Money Deposit as per clause **1.9**
- c) The self-attested photo copy of the documents as per **1.12**
- d) Purchased & Signed copy of NIT, Corrigendum & Addendums, if any.
- e) Downloaded & Signed copy of additional terms and condition

Financial Cover will contain the signed copy of Bill of Quantities (BOQ). The tenderer(s) should quote in his/her/their own hand writing in figures as well as words their rate (percentage Above / Below / At par) over the total estimated cost of the intended job in the space marked for quoting rate in the BOQ. Quoting rate in any other form or in any other document will render the tender liable to be summarily rejected

PLEASE SEAL ALL ENVELOPES PROPERLY.

Evaluation Process in brief:

A) First Stage, Evaluation of Technical Cover: The received technical cover will be opened as per date and time mentioned in NIT and the documents received will be evaluated as per tender. Those who will be disqualified in technical evaluation, the Earnest Money Deposits (EMD) will be returned and their submitted financial cover will not be opened.

B) Next Stage, Evaluation of Financial Cover: The tenderers who are qualified in the technical evaluation, financial covers submitted by them will only be opened as per date and time notified after technical evaluation. Financial Bids will be evaluated accordingly. The lowest rate quoted will be selected for issuance of Letter of Acceptance (LOA).

Rates should be quoted in figures as well as in words. Interpolations, changes, over-writing of rates etc. of any item will make the tendered item liable for rejections unless it is authenticated by sign and seal of the Tenderer. The rates should clearly be quoted in Indian Currency in decimal coinage. If there is a discrepancy between word and figure, the amount in word will prevail.

All pages of the Tender must be signed by the Tenderer.

It may please be noted that Tender Inviting Authority / Tender Accepting Authority in his/their discretion may check the authenticity of the submitted documents for verification of credential and documents submitted of this NIT at any stage of this process.

Section–III

General Condition of Contract (GCC)

All the Terms & Conditions mention in the Notice Inviting Tender will have to be accepted by the Tenderers and no representation will be entertained for modification of any such terms and conditions, after pre-bid meeting.

1. Rates quoted shall hold good up to entire completion of work from the date of acceptance by the Tender Inviting Authority and for any extended period, if approved by WBREDA. Under no circumstances prayer for enhancement of rate what-so-ever will be accepted.
2. When Tenderer submits his/her/their tender in response to WBREDA tender notice, he/she/they will deem to have understood fully the contents, the requirements, terms and conditions of the tender. Any offer made in response to the tender when accepted by the WBREDA will constitute a contract between the parties.
3. All notices intended to be served on the Tenders will be deemed to have been duly served, if sent Under Certificate of Posting or Registered Post or Courier Service Post to the address mentioned in the tender or by any other process permissible under Law of the land.
4. Successful Tenderer should provide at least one suitable person up to completion of work in all respect.
5. The Contractor will be liable to undertake the excess quantity of work (if so ordered) and rate will be as per tender schedule.
6. In case of non-schedule item, if any, the rate will be accessed / ascertained by the Engineer-in-Charge of the WBREDA.
7. In case of supplementary item, the rate will be ascertained by WBREDA.
8. All the supply and the work must have to be completed in all respects within the time specified in Notice Inviting Tender from the date of commencement as mentioned in LoA/work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract. No part payment is allowed.
9. The rubbish / debris etc. out of dismantling, worn out shall be removed by the contractor from the work site from time to time, as per direction of the Engineer-in-Charge. No claim for such removal will be entertained. The site should be cleaned properly before handover.
10. The tender will remain valid 180 (One eighty days) from the date of opening.
11. Whatever may be the reason no claim on idle labour, enhancement of labour rate, additional establishment cost, cost of Toll and hire and labour charges of tools and plants, railway freight etc. would be entertained under any circumstances.
12. The contractor shall pay all fees required to be given or paid by any statute or any regulation or by-law of any local or other statutory authority which may be applicable to the works.
- b) The Contractor shall save, harmless and indemnify the WBREDA from and against all claims, demands, suit and proceedings for or an account of infringement of any patent rights, design, trade mark of name of other protected write in respect of any constructional plant, machine, work, materials, thing or process used for or in connection with works or temporary works or any of them.
13. All Tools and Equipments required for the work will have to be supplied by the Contractor at his own cost; all cost of fuel and stores for proper running of the Tools and Equipments must be borne by the Contractor.

14. The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:
 - a) have full regard for the safety of all persons to be engaged in the works.
 - b) take all reasonable steps to protect the environment on and off the site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.
15. The contractor shall carefully execute the work without disturbing or damaging underground or overhead service utilities viz. Electricity, Telephones, Gas, Water pipes, Sewers etc. In case of disturbances of service utilities is found unavoidable, the matter should immediately be brought to the notice of the Engineer-in-Charge, WBREDA and necessary precautionary measures as would be directed by the Engineer-in-Charge, WBREDA shall be carried out at the cost and expenses of the contractor. If the service utilities are damaged or disturbed any way by the contractor during execution of the work, the cost of rectification or restoration of damages as would be fixed by the Engineer-in-Charge, WBREDA.
16. In case of inadvertent typographical mistake found in specific schedule of rates the same will be treated to be so corrected as to conform with the prevailing relevant schedule of rates and or technically sanctioned estimate. The decision of the Engineer-in-Charge, WBREDA will be final in this regard.

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Section – IV
BOQ

Name of Work: Jungle clearance, removal of stagnant water at Energy Education Park, opposite of Science City, EM Bypass, Kolkata.							
NIT No:				Date :			
Name Of Agency:							
				Rate		Amount	
Sl. No.	Item	Qty.	Unit	In Figure	In word	In Figure	In Word
1	Cleaning compound premises of shrubs, plants jungles etc. by cutting and removing as directed by WBREDA.	4732.00	Sqm				
2	Removal of stagnant water by pump motor and other accessories.	1	Job				
				In Figure		In Word	
	Total	Rs.					
	Add GST 18%	Rs.					
	Grand Total	Rs.					

Name of the Agency:

Address:

Sealed Signature of the Agency

Sealed Signature of the
Superintending Engineer, WBREDA